

New York Real Estate Institute

Proctored Exam Instructions

Once you complete the online course, **you must take and pass a proctored final exam at a school location** before you can obtain your official transcript for this course.

IMPORTANT - YOU MUST ARRIVE 30 minutes prior to the scheduled exam time.

Manhattan Location

For the exam schedule go to <http://www.nyrei.com/salescalendar-NEW.htm>

132 West 36th, 2nd floor
New York, NY 10018

Brooklyn Location

For the exam schedule go to <http://www.brooklynrei.com/schedule/>

539 3rd Avenue
Brooklyn, NY 11215

Long Island Location

Exam is given when classes are in session on Wed-Sun at 11:30am.

Marriott Fairfield Inn
24 Oak Drive at Jericho Turnpike
Syosset, NY 11791

Queens Location

For the exam schedule go to <http://www.retc.com/schedule/>

Adria Conference Center
221-17 Northern Blvd.
Bayside, NY 11361

Westchester Location

There is a \$50 charge for to take exam at this location.

To schedule an exam call 212-967-7508

2 Ogden Ave.
Cortlandt Manor, NY 10567

Exam Day Instructions

Please ensure you have the following documents and items:

- *A printed copy of this document to verify that you have completed the online segment*
- *Valid identification and/or other documentation as indicated by your school*
- *A basic calculator and # 2 pencils.*